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| **P-UTC** |

**Consent to the processing of personal data of a trainee, applicant, student, graduate student, doctoral student, listener**

1. General information

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| Surname, first name, patronymic |  |
| Address (place of residence and/or place of stay) |  |
| Name of institutes(Faculty), specialties (additional educational program) |  |

2. Data of the identity document

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| --- | --- |
| Name, series, number |  |
| Name of the issuing authority |  |
| Date of issue |  |

3. Operator data

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| Name | Federal State Budgetary Educational Establishment of Higher Education"North Caucasian State Academy" |
| Address (location) | 369000, KCHR, Cherkessk City, Stavropolskaya Street 36; |

4. The purpose of data processing

 Ensuring the legality, rights, guarantees, duties and responsibility of the trainee, the applicant, the student, the graduate student, the doctoral student, the listener;collecting information for granting benefits during entrance tests, enrollment and fulfillment of contractual obligations.

5. List of processed personal data

1. Surname, first name, patronymic, information characterizing the physiological features of a person (photograph).

2. Year, month, date and place of birth, sex, nationality, address (place of residence and/or place of stay), telephone number, e-mail address, marital status, education, information about family composition (parents/adoptive parents, trustee, guardian, husband/wife, children), social status, data in education documents on the availability of special knowledge, data in the certificate on the results of the unified state examination, data on the results of entrance examinations, data on the learning process, data on employment activity, length of service, data on titles and awards, passport data, Data on military registration documents, TIN (as required), IIAN (if available), data on academic performance, data contained in the documents that confirm the status of the beneficiary, data on health status, on the issue of housing, data on the scholarship.

6. List of actions with personal data

 Collection, systematization, accumulation, storage, clarification (updating, changing), use, distribution (disclosure to an indefinite range of persons) (including the transfer of personal data to third parties, if it is necessary to maintain the functioning of information systems to support and monitor the educational process, scientific, organizational, financial and economic activities of the operator, or in cases established by the legislation of the Russian Federation; disclosure of personal data in mass media, placement in information and telecommunication networks, except for personal data listed in paragraph 5.2), depersonalization, blocking, destruction.

7. The procedure of withdrawal

The trainee, the applicant, the student, the undergraduate, the graduate, the doctoral student, the listener has the right to withdraw the consent form for the processing of personal data in accordance with the procedure established by Federal Law № 152-FL from 27.07.2006. "About personal data".

8. The questionnaire validity period

 This form of consent to the processing of personal data is valid for the period of storage of personal files of trainees, applicants, students, graduate students, doctoral students, listeners and is subject to destruction within the period prescribed by the legislation of the Russian Federation and other normative legal acts.

I am acquainted with the Consent to the processing of personal data of a trainee, applicant, student, graduate student, doctoral student, listener and the legal consequences of refusing to give consent.

 (date) (signature) (printed name)

I allow you to use as publicly available personal data my surname, first name, patronymic, personal file number, number of education documents and dates of their issue, IIAN (if any), the results of the USE and entrance examinations for the purposes specified in this Consent.

 (date) (signature) (printed name)